


Medicine Hat Public School Division

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COORDINATING COMMITTEE MINUTES

Members: *Lyle Cunningham - regrets* Mark Davidson
 Dalyce Harrison Tracy Hensel
 Jerry Labossiere Ed Kruger
 Dustin Look Amanda McGarry
Jason Peters - regrets *Corey Sadlemyer - regrets*
Courtney Scott - regrets Yvonne Sissons
 Sharon Stolz Allan Thompson
 Rachelle Ulmer

Date: Monday, May 16, 2022
Time: 1:00 to 3:00 p.m.
Location: Grant Henderson Learning Centre

AGENDA ITEMS

1. **Call to Order** Mark Davidson called the meeting to order at 1:01 p.m.

2. **Treaty Land Acknowledgement**

In place of a standard land acknowledgement, Mark Davidson discussed the Board's recent work with special guest Elder Charlie Fox. The group discussed having a more meaningful and sincere relationship with the lands and working this into curriculum.

3. **Adoption of Minutes**

Adoption of the minutes of the Coordinating Committee meeting held on April 4, 2022. [April 4, 2022 - CC Minutes](#). Dustin Look motioned to approve, all in favor.

4. **Items for Information**

Thank you

Since this is our final meeting for this school year Mark Davidson extended appreciation to our CUPE, ATA Local, Principal and Parent representatives for serving on this committee.

5. **Items for Discussion**

Teachers' Voice Updates (M. Davidson)

The summary from the April 28, 2022 Teachers' Voice Committee meeting was enclosed for information. There were no comments arising from the summary provided.

Enclosure: [April 2022 Teachers' Voice Summary](#)

6. Policy & Procedure Updates

Leanne Dulle reviewed the drafted update to [628 E 002 – Secondary Schools’ Fee Schedule DRAFT](#) that include recommended revised costs for student course options for the 2022-23 school year. It was noted that these increases are due to an increase in cost of goods and transportation. Courses without a fee are not included on this exhibit.

The process includes annual review at the school level including alignment with other schools offering the same/similar courses.

These optional fees should not interfere with a student’s ability to register for a course. Schools work with families to offer equal opportunities and support where necessary.

This exhibit only outlines fees for optional courses, all other fees for off-site activities, sports, etc. are reviewed and approved by the Board annually in June.

7. Budget 2022-2023

Leanne Dulle, Director of Finance, provided an overview of the drafted 2022-2023 budget. The budget is currently a ‘good news’ balanced budget. Despite our decline in enrolment, our funding has increased due to being ‘hold harmless’ and temporary bridge funding.

There are some increases to grant funding, 1.6%, overall. The increase in funding is counteracted by several costs notably staffing (benefits, up 7.7%), operations and maintenance (utilities up) and transportation services (fuel cost up and difficulties with staffing retention due to MELT training requirement.)

The budget is based on a weighted moving average (meaning increase, or decrease is over 3 years; weighted at 50%, 80%, 100%). This funding model reduces the impact of changes in enrolment year to year. The Division has decreased 5.8 FTE staff total which is minimal considering the decline in enrolment, projected at 6973 students.

Alberta Education (workforce planning data) looks at birth rates, migration etc. to project enrolment trends. Over the next 10 years it is estimated that we will have a decline of approximately 1000 students.

There was discussion on the process to obtain transportation funding from the government and the recent increase in fees from our provider.

Clarification was provided on operational reserves. The government is restricting reserves to less than 3.15%, making it difficult to plan for future declines in enrolment/funding. Our Division currently holds 2.91% in operational reserves.

Last, the budget impacts from the potential settlement between TEBA and the ATA were discussed. The information is not yet public; however, the proposed increase as well as some proposed savings in Health Spending have been taken into consideration.

Enclosure: [Draft Budget 2022-2023 Spring Release](#)

ADJOURNMENT 2:13 p.m.