

*MEDICINE HAT PUBLIC BOARD OF EDUCATION OPERATES AS MEDICINE HAT PUBLIC SCHOOL DIVISION,  
AND FOR THE PURPOSE OF THIS DOCUMENT WILL BE REFERRED TO AS "MHPSD" AND/OR "DIVISION"*

## SECTION 300 – General Administration

### **POLICY 300: EMERGENCY PREPAREDNESS**

#### **BACKGROUND**

In order to ensure that students have a safe learning environment there is a need for safety procedures and planned intervention in the event of an emergency.

#### **POLICY**

The Board is committed to protecting the safety and well-being of all students, staff and visitors who have reason to be on Medicine Hat Public School Division (MHPSD) premises. In the event of an incident where the safety of such persons is at risk, the Board expects that procedures will be in place to effectively and efficiently manage the situation.

#### **GUIDELINES**

1. Procedures and regulations under this policy must reflect the best interests of students, staff and visitors.
2. The ongoing collaborative development of plans and strategies for emergency management with local emergency services and community agencies is encouraged.
3. All members of the MHPSD community must be aware of and ready to co-operate with the reciprocal roles of emergency services and community agencies.
4. The MHPSD's liability coverage must be regularly reviewed to ensure that it is the most appropriate coverage available.
5. Effective communication is of the utmost importance.
6. A process must be in place to ensure that procedures under this policy are systematically evaluated and updated.

#### **ADMINISTRATIVE PROCEDURE**

[300 P 001 – Emergency Preparedness Plan](#)

**Approved:** September 7, 2004

**Revised:** May 26, 2020