

MEDICINE HAT SCHOOL DISTRICT NO. 76

SITE-BASED INSTRUCTIONAL BUDGETS

BACKGROUND

The Instructional Block of funds allocated to school boards for instruction purposes provides funding for program expenditures and includes the investment in school administration, teachers, instructional support staff, learning resources, supplies, equipment, and furnishings used in the instructional program.

The Instructional Block allows schools collectively to allocate site-moneys for centralized services.

POLICY

The Board allocates Instructional Block resources to schools for the purpose of achieving provincial and district desired instructional student achievement and performance results.

Each school shall decide how to utilize the allocated resources to best meet the needs of students.

GUIDELINES

1. School councils shall be consulted in the budget process as per Alberta regulations.
2. School allocations shall be prepared through consultation with staff based committees, such as the School Administrators Committee and the Coordinating Committee.
3. All schools and sites shall present a balanced budget and are expected to manage within that budget.
4. Schools or sites will be able to re-allocate human resources subject to approval of the superintendent or designate.
5. It is recognized that sufficient personnel are required to carry out instructional district programs and district policies. The Superintendent or designate may exercise discretion in the assignment of personnel within budget allocations.

**Approved & Adopted:
September 7, 2004**

**Reviewed:
October 24, 2017**

REFERENCES

- [Procedure 411 P 001 Allocation of Instructional Block Resources and Respective Responsibilities](#)
- [Procedure 411 P 002 Site Based Staffing Allocations](#)
- [Procedure 411 P 003 Inclusive Education Allocation](#)
- [Procedure 411 P 004 Site Based Budget Allocations](#)
- [Exhibit 411 E 001 Site-Based Budgets \(i.e. Mini Budget Rates\)](#)
- [Exhibit 411 E 002 Instrument User Fee Rental Rates](#)