

MEDICINE HAT SCHOOL DISTRICT NO. 76

ADMINISTRATIVE APPOINTMENTS

BACKGROUND

The Board of Trustees believes school administrators are educational leaders in the school. The school administrators must maintain a district perspective and fulfill obligations to the Board of Trustees. School administrators, in cooperation with all stakeholders, make decisions in the best interest of students. School administrators must make decisions, rules and regulations that are consistent with the School Act, Alberta Education Regulations and School Board policy.

POLICY

The selection and appointment of administrators rests with the Superintendent of Schools.

GUIDELINES

1. The selection of individuals to fill administrative positions shall include appropriate consultation with representatives of the School Council, School staff and District staff.
2. Any vacancies shall be through open competition.
3. The Superintendent will be responsible to make the final decision in all administrative appointments.
4. School administrators are appointed to the District and may be assigned by the Superintendent, to positions at both the school and District level.

**Approved & Adopted:
June 1, 2004**

**Reviewed:
November 15, 2016**

REFERENCES

[School Act](#): Sections 19, 61, 92, 93, 96, 113, 116, 117

[Procedure 516 P 001](#) – Filling Administrative Appointments

[Procedure 516 P 002](#) – Selection and Appointment of Administrative Personnel