

MEDICINE HAT SCHOOL DISTRICT NO. 76

LONG -TERM LEAVE OF ABSENCE

BACKGROUND

Situations arise from time to time wherein a staff member wishes to be absent from duties. Where the absence is not addressed by a collective agreement, a request for leave of absence will be considered.

POLICY

The Board of Trustees may approve a staff member's application for temporary leave of absence.

GUIDELINES

1. A leave of absence under this policy shall not create a net cost to the Board.
2. The availability of a suitable replacement for a staff member shall be a consideration in granting a long-term leave of absence.

**Approved & Adopted:
September 7, 2004**

**Reviewed:
January 9, 2017**

REFERENCES

[Procedure 540 P 001: Long-Term Leave of Absence](#)