

MEDICINE HAT SCHOOL DISTRICT NO. 76

TRANSFER OF PROFESSIONAL STAFF

BACKGROUND

From time to time, in the best interest of the students, the school and the individual, professional staff may wish to change venues of work. The renewed interest and vigour which usually accompanies a change of environment can be advantageous. In addition, expanding the individual's contacts and exposure to varying methodologies serves to benefit all parties.

POLICY

The Board encourages the transfer of professional staff within the district at the teacher's request. The Board also recognizes there may be situations when transfers serve the needs of the District.

GUIDELINES:

1. District administration has the authority and responsibility to finalize staff assignment in the best interests of the district, following consultation with the affected parties.
2. A transfer is an opportunity for growth and will not be a substitute for disciplinary action.
3. Policy 541 (Transfer of Professional Staff) takes precedence over Policy 303 (Administrative Appointments).

**Approved & Adopted:
September 7, 2004**

**Revised:
October 2, 2007
June 19, 2012**