

**MEDICINE HAT SCHOOL DISTRICT NO. 76**

**ADMINISTRATION OF MEDICATION/PERSONAL CARE**

**BACKGROUND**

Students may be in need of medical treatment or may require the administration of medication while in attendance at school or at school-sponsored activities.

**POLICY**

The Board is committed to providing a safe and healthy environment for its students. The Board recognizes that District employees do not generally possess the expertise required to determine the needs for or deal with student health emergencies. The Board supports staff members who may be required to administer medication, medical assistance or emergency medical procedures to a student in order to preserve the life or well-being of a student.

**GUIDELINES**

1. Except in the case of accidents or emergencies, the administration of medication or medical treatment will be limited to specifically-trained staff.
2. The onus for training will rest with the attending medical professional or the parents/guardians of the student with the medical condition.
3. Appropriate records of situations involving administration of medication or medical treatment by staff will be maintained.
4. Student privacy and dignity will be respected in all activities involving administration of medication or medical treatment.

**Approved & Adopted:  
September 7, 2004**

**Revised:  
December 17, 2013**

[Procedure 640 P 001 Administration of Medication/Personal Care](#)  
[Exhibit 640 E 001 Request for School Assistance to Administer Medication](#)  
[Exhibit 640 E 002 Student Focused Medication Management Record](#)  
[Exhibit 640 E 003 Treatment of Students with Asthma](#)  
[Exhibit 640 E 004 Treatment of Students with Severe Allergies](#)  
[Exhibit 640 E 005 Treatment of Students with Diabetes](#)  
[Exhibit 640 E 006 Treatment of Students with Epilepsy or Seizure Disorders](#)