

**MEDICINE HAT SCHOOL DISTRICT NO. 76**

**COPYRIGHT**

**BACKGROUND**

The Board of Trustees expects employees to be aware of and uphold the requirements of the Copyright Act and the Copyright Modernization Act.

**POLICY**

District employees and students will only copy and distribute materials, including works created by employees or students, in accordance with the guidelines and procedures of this policy.

The District will not accept responsibility for an employee or student who wilfully and knowingly contravenes the Copyright Act, Copyright Modernization Act, or who copies materials excluded from the fair dealing guidelines without permission of the author or publisher.

**GUIDELINES**

1. District employees will not be required by their supervisors to perform any service that is a violation of the copyright policy.

**Approved & Adopted:  
September 7, 2004**

**Reviewed:  
November 7, 2016**

**REFERENCES**

[Copyright Act](#)  
[Copyright Modernization Act](#)  
[Procedure 755 P 001: Copyright](#)  
[Exhibit 755 E 001: Fair Dealing Guidelines](#)