



MEDICINE HAT SCHOOL DISTRICT No. 76

601 – 1 Ave., S.W.
Medicine Hat, Alberta, T1A 4Y7

**School Related Activities Application for Use of School
Facilities on Regular School Days but After School Hours**

(Other than rentals, recreation commission sponsored activities, regular athletic practices, or regular games)

Name of School: _____

Facilities Required: _____

Date: _____

Hours of Use: _____

Purpose: _____

Teacher Supervisor: _____

(Dances – 4 teachers needed): _____

Are Additional Custodial Services Required? Yes No

If yes, designate:

What duties are to be performed: _____

What party is responsible for payment of the custodian for the additional services?

Is police supervision necessary? Yes No

Undertaking

In return for the use of the above mentioned facilities without charge, I agree to accept responsibility as follows:

1. Retain keys in my possession.
2. Forbid and prevent indiscriminate use of other sections of the building.
3. Ensure that the facilities are left in a clean and tidy condition with all waste and refuse removed, and furnishings and equipment restored to their original place.
4. Upon leaving, ensure that all windows are closed insofar as the facilities that were used are concerned.
5. Upon leaving, ensure that all personnel under my charge leave via the same exits, and all such exits are closed and locked.
6. Ensure the **No Smoking** is enforced.
7. Recognize that failure to live up to these responsibilities will result in withdrawal of all privileges.
8. Ensure that, insofar as personnel under my control are concerned, the building will be vacated not later than 12:00 p.m.

Signed: _____
Teacher in Charge

Student Activities Coordinator

Approved by: _____
Principal